

## RESERVATIONS

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Reservations can be made by calling [805] 781-5900 one year in advance. Permittee will receive a facility reservation permit and it will be the responsibility of the permittee to return required documents and payment by the specified date to confirm the reservation. Permittee is responsible for obtaining any and all required licenses and permits to hold proposed function.

## TIMES

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All functions taking place within the building shall cease by 12:00 Midnight.

## KEY

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Permittee is responsible for picking up and returning the key from the Central Services Department building at 1087 Santa Rosa St. in downtown San Luis Obispo (corner of Higuera & Santa Rosa streets). Keys must be picked up before 4:00pm on the business day prior to the event date, and returned after your event. Security deposits will not be refunded until keys are returned.

## SECURITY

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Permittee must arrange and pay for security guard services with County contractor whenever security guard services are required. A security guard must remain on premises until the building is closed. Security services shall include, but not be limited to, at least one uniformed peace officer per 100 people in attendance, with a minimum of four guards for events involving live entertainment and alcohol.

## Main Hall/Right Wing & Stage



View from the stage looking at the Right Wing



View of the stage located in the Main Hall



COUNTY of SAN LUIS OBISPO  
CENTRAL SERVICES DEPARTMENT  
1087 Santa Rosa Street  
San Luis Obispo, California 93408  
Phone (805) 781-5900 - Fax (805) 781-1364  
Email: vetshall@co.slo.ca.us

## County of San Luis Obispo Veterans Memorial Building



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801 GRAND AVE  
SAN LUIS OBISPO, CA. 93401

For Reservations & Information contact the  
COUNTY OF SAN LUIS OBISPO  
CENTRAL SERVICES  
[805] 781-5900

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Our special indoor facility at the SLO Veterans Hall provides opportunities for trade shows, hobby or craft events, large scale meetings or ballroom dancing. Many local clubs and organizations prefer to meet at the hall because of its spacious interior and cozy meeting rooms. Regional groups prefer to meet at the hall because it is located only one-quarter mile from Cal Poly and across the street from a number of nationally recognized hotel facilities, restaurants and other business services.

All persons or groups requesting to use the Veterans Hall must first obtain a permit for that use from the County of San Luis Obispo, Central Services Department.

## DIRECTIONS

801 Grand Ave., San Luis Obispo, CA 93408

Heading North on Hwy 101 take the Grand Ave. exit. Turn right onto Grand Ave. The Vet's Hall will be a couple of blocks down on your right side.

Heading South on Hwy 101 take the Monterey St. exit and follow to the left over the freeway. This street will merge onto Monterey St. Follow Monterey St. to the Grand Ave. stoplight. Turn right. The Vet's Hall will be on the left hand side.

## FREQUENTLY ASKED QUESTIONS

Square footage: Main Hall and Right Wing together are approximately 6000 sq. ft.

Parking: There is a large parking lot with handicapped accessible spaces. There is plenty of off-street parking available

Dinning Capacity: Dining capacity for a Top Floor rental is approximately 350.

Kitchen: There is a commercial size kitchen located on the bottom floor of the facility with access to the Main Hall and Right Wing from an outside stairway. This kitchen has a large stove, large refrigerator, separate freezer, commercial coffee maker and dishwasher. There is no ice machine.

Kitchenette: There is a small kitchenette located in the lounge with a refrigerator, sink, coffee pot and microwave. No stove or warming trays are available.

Kitchen equipment and dining supplies  
None provided. Renters must bring all cooking utensils and dinnerware.

Stage: The performance stage located in the Main Hall has approximately 900 sq. ft. There are curtains, outlets and some lighting, but it is recommended that you bring in your own equipment for more extensive theatrical events or stage productions. The stage has two restrooms and access to the stage is ADA compliant.

Provision of rentals: There are approx 53 (8' long rectangular) tables and 21 (60" round) tables with approx 380 chairs for use in the Main Hall/Right Wing. There are 8 tables and 40 chairs in the Lounge.

Noise restrictions: Renters are asked to pay close attention to noise levels caused by amplified sound and by moving tables, chairs and equipment. Please be considerate of Veterans Services and the Veterans Museum located downstairs as well as Court sessions in the Left Wing. The Hall is located in a residential area, and renters are asked to keep noise at appropriate levels.

Audio Visual Equipment: None provided. There is a pull-down screen on the stage in the Main Hall and one in the Lounge.

ABC license: Sale or consumption of alcohol beverages requires advance permission from the County and is subject to regulation by the California Alcoholic Beverage Control Board.

Decorations: No balloons, or smoke/fog machines allowed. Do not hang items off light or ceiling fixtures. Do not staple, tack or glue decorations (other than blue painters tape) to ceiling, wall or surfaces.

Insurance: Renters are required to obtain general liability insurance for their event, and include liquor liability coverage if alcohol will be served.